

WHSFMA

WISCONSIN HUMAN SERVICES FINANCIAL MANAGEMENT ASSOCIATION

2022 Conference -May 4th-6th

Best Western Premier Waterfront Hotel &
Convention Center, Oshkosh, WI



Let's Fly Together:
*Learning through a
sharing of minds!*

From the Desk of the Chair

"Let's Fly Together: Learning through a sharing of minds!" is strongly represented throughout this year's 2022 conference located in Oshkosh. With the spirit of aviation and your voices, the committee placed a strong planning emphasis on creating opportunities for connecting and building relationships with your fellow Financial Managers. Exchanging information, experiences, and providing support with challenges is not only a benefit, but also an opportunity to soar to new heights.

We encourage you all to "Fly Together" and attend the 2022 Financial Managers Conference and "Learn through a sharing of minds!" See you in May!



WHSFMA Board of Directors

Keri Nelson, Price County DHHS, Chair

Coleen Krasowski, Marathon County DSS, 1st Vice Chair

Karen Smale, Walworth County DHHS, 2nd Vice Chair

Cathy Swenson, Jefferson County DHS, Treasurer

Erica Wojcik, Portage County DHHS, Secretary

WHSFMA is a statewide organization of individuals who are interested in the improvement of their skills for financial support, sharing ideas and information.

WHSFMA Conference Planning Committee

Region	Name and County	Term
Northwestern	Joan Finckler, Douglas DHS	2022
North Central	Cory Hoffman, Vilas DSS	2023
Southern	Hailey Laws, Green DHS	2023
Eastern	Betty Bickel, Oconto DHHS	2023
Western	Dani Boushon, Clark DSS	2023
Southeastern	John Clark, Washington DHS	2023
State Liaison	Rebecca Luebke, DHS	
State Liaison	Sue Losen, DCF	

Schedule of Events

Wednesday, May 4, 2022

- 11:00 – 12:45** **Registration – OCC Atrium**
- 12:45 – 1:00** **General Session – Paul L Room**
Welcome and Announcements – Keri Nelson
- 1:00 – 2:00** **General Session – Paul L Room**
DHS Updates & Discussion and WCHSA their role with current DHS initiatives – Julie Anstett,
Director of Area Administration, DHS and Vacant, Executive Director, WCHSA
- 2:10 – 3:10** **General Session – Paul L Room**
DCF Updates & Discussion and WCHSA their role with current DCF initiatives – John Touhy,
Director of Regional Operations, DCF and Vacant, Executive Director, WCHSA
- 3:10 – 3:30** **Break – South Breakout**
- 3:30 – 5:00** **General Session – Paul L Room**
Round Table Discussion – Rate Setting Methodology
Breakout into small groups with attendees
CLTS/CCOP-Coleen Krasowski Lead
CCS-Danielle Boushon Lead
AFH, CBRF's, Behavioral Health-Hailey Laws and Keri Nelson Leads
What counties currently use to calculate rates. Do you have providers complete rate forms? Come back at 4:30 with synopsis, highlights of what was discussed. Participation is encouraged and may be rewarded.
- Cash Bar Before/During Banquet – Convention Center - Leander Choate**
- 5:30** **Banquet – Leander Choate**

Thursday, May 5, 2022

- 7:30 – 8:20** **Registration – OCC Atrium**
- 7:30 – 8:20** **Hot Buffet Breakfast – South Breakout**
- 8:20 – 9:20** **General Session – Paul L Room**
GEARS – Barry Kasten, Deputy Director BFS; Tanya Holcombe, DHS and Expenditure Section Chief;
Update stakeholders about the changes to the Community Aids Reporting System, now known as GEARS.

Thursday, May 5, 2022 (Continued)

- 9:30 – 10:40 General Session – Paul L Room**
PPS – Tim Connor, Mental Health Evaluator, DHS; Daniel DeValve Federal Grants Coordinator, DHS;
The Mental Health, Substance Abuse, CORE, and County Expenditure modules of the Program Participation System (PPS) are being moved to a new data system. What will change and what will remain the same? The transition offers an opportunity for improvements. Learn about what's changing, provide your input, and discuss the impact.
- 10:40 – 11:00 Break – South Breakout**
- 11:00 – 12:00 Session I – Paul L Room**
Software EHR Roundtable – Keri Nelson, Price Co; James Clark, Washington Co; Hailey Laws, Green Co;
Provide survey results listing of current systems counties are using. Discuss pros/cons of current systems. Participation is encouraged and may be rewarded.
- 11:00 – 12:00 Session II – BF Carter/Anna M**
CLTS/CCOP - Coleen Krasowski, Marathon Co; Dani Boushon, Clark Co;
This session will include everyday functions of CLTS/CCOP: MOE, CLTS billing, growth due to no waitlist, and administrative fee. Participation is encouraged and may be rewarded.
- 12:10 – 12:40 Business Meeting – Paul L Room**
- 12:40 – 1:30 Buffet Lunch – South Breakout**
- 1:40 – 2:40 Session I – Paul L Room**
County Billing/Telehealth Panel – Rachel Morgan, Walworth Co; Ashley Gower, Green Co; Kristie Dorn, Jefferson Co;
This session is intended to create an atmosphere of information sharing, dialogue, and support between experienced billers, those just starting out and everyone in between. Participation is encouraged and may be rewarded.
- 1:40 – 2:40 Session II – BF Carter/Anna M**
Advanced Excel Training – Hailey Laws, Green Co;
In this session we will show How to Build and Use Pivot tables in Excel. Topics will include creating an excel pivot table, grouping pivot table data, formatting pivot table data and much more! Participation is encouraged and may be rewarded.
- 2:40 – 3:00 Break – South Breakout**
- 3:00 – 4:00 General Session – Paul L Room**
Audit and Contract Requirements for County Health Departments – Barbara Loescher, Section Chief/Assistant Inspector General, DHS; Christopher Cook, Auditor-Advanced, DHS;
The WI DHS Audit team will present information regarding DHS audit requirements for county health department contracts. Topics will include monitoring provider audit reports, audit waivers, subrecipient/contractor determinations, and a question/answer session.

Friday, May 6, 2022

7:30 – 9:20 Hot Buffet Breakfast and Networking – South Breakout

9:30 – 10:45 Session I – Paul L Room

TSSF – David Harkins, DCF; Sam Matteson, DCF;

This session is learning about DCF funding initiatives for Targeted Safety Support Funds, IV-E and the State County Contract.

9:30 – 10:45 Session II – BF Carter/Anna M

Representative Payee Roundtable – Coleen Krasowski, Marathon Co; Dani Boushon, Clark Co;

This is a roundtable session to discuss processes and procedures for being an Organizational Social Security Representative Payee. Join us to share information and ideas for administering these for both children in out of home care and adults. Participation is encouraged and may be rewarded.

10:45 – 11:00 Break – South Breakout

11:00 – 12:00 General Session – Paul L Room

Understanding WIMCR Reports Roundtable – Hailey Laws, Green Co; Joan Finckler, Douglas Co;

This session will look at reports used by counties for data organization for reporting in the WIMCR tool and Pick Up Session Resources, Contracted providers and how they are reported in the WIMCR tool. Participation is encouraged and may be rewarded.

Thank you for attending the 42nd WHSFMA Conference!

Registration – Deadline is 4/15/2022

To Register for the Conference, you must complete the registration form online at www.WHSFMA.org for each individual attending. Payment must be mailed into the address below. Be sure to include payment for additional meals requested for non-registered guests. Fees are non-refundable for no-shows unless cancelled by Wednesday, April 27, 2022.

Checks Payable and Mail To:

WHSFMA Conference
Cathy Swenson, Treasurer
Jefferson County DHS
1541 W Annex Rd,
Jefferson, WI 53549

Registration Questions/Concerns/Changes:

Cathy Swenson
Phone: 920-728-1853
FAX: 920-674-2359
CathyS@jeffersoncountywi.gov

1 CPE credit = 50 minutes related to your field

WHSFMA Federal ID Number: 39-1480130 / WHSFMA ES Number: ES-29946

Lodging – Deadline is 4/15/22

Best Western Premier Waterfront Hotel & Convention Center 1 N Main St, Oshkosh, WI 54901

A block of rooms, subject to state rate, has been established with the above-mentioned hotel; however, hotel reservations/cancellations/payment are the responsibility of the registrants. Below is information for this block. When calling, ask for the Wisconsin Human Services Financial Management Association group with a block code of WHS. **Best Western Premier Waterfront Hotel & Convention Center will not guarantee the state rate or availability of a room beyond April 15th.**

For Reservations by phone: 1-920-230-1900

**Check in Time Starting At: 3:00 p.m. (Firm)
Check out Time: 11:00 a.m.**

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Fees & Menu

Registration Fees (includes all breaks/meals for the day you register):		
	Full Conference – Wednesday, Thursday, Friday	\$215
	Two-Day Conference – Wednesday & Thursday	\$180
	Two-Day Conference – Thursday & Friday	\$180

Add-On Meal Rates (for non-registered conference guests only)		
	Banquet – Wednesday Evening	\$50
	Breakfast – Thursday	\$18
	Lunch – Thursday	\$20
	Breakfast – Friday	\$18

Wednesday:

P.M. Break: Fresh baked cookies, fresh vegetable tray with dip; and assorted sodas

Banquet Buffet: Homestyle Buffet, succulent roast chicken, tender beef tips, creamy mashed potatoes and gravy, seasonal vegetable, house baked rolls and butter, grandma's potato salad, coleslaw, and fudgy brownies and dessert bar.

Thursday:

Breakfast Buffet: Grill Buffet, French Toast, breakfast ham, maple syrup and butter, oatmeal, coffee, and teas.

A.M. Break: Fresh baked cookies, whole fruit, and coffee.

Lunch: Taco Buffet, hard and soft shell tortillas with seasoned ground beef, served with refried beans, Spanish rice, lettuce, tomatoes, shredded cheese, salsa, sour cream, and tortilla chips.

P.M. Break: Assorted brownies and bars, trail mix, and assorted sodas.

Friday:

Breakfast Buffet: Traditional Breakfast, scrambled eggs, breakfast potatoes, sausage, oatmeal, whole fruit, coffee, and hot teas.

A.M. Break: Assorted granola bars, muffins, and assorted sodas.

If you have dietary restrictions, please email keri.nelson@co.price.wi.us to see if accommodations can be made.