

# Wisconsin Medicaid Cost Reporting (WIMCR) Monitoring Review Overview

## Background

The Center for Medicare and Medicaid Services (CMS) requires the Wisconsin Department of Health Services (DHS) to engage in quality assurance processes to ensure that the WIMCR cost settlement report is completed accurately. Public Consulting Group (PCG), on behalf of DHS, conducts a monitoring review of the previous year's cost report for three county agencies annually.

## Monitoring Review Facts

- ➔ During the monitoring review, cost report data will be analyzed in conjunction with additional supporting data to ensure the accuracy of the reporting.
- ➔ This exercise is meant to prevent audit risks and ensure compliance with CMS regulations.
- ➔ Every agency should expect to participate in the monitoring review process at some point.
- ➔ The pick-up session is mandatory for agencies selected for the monitoring review.

### 1. Kickoff

- In early January, three county agencies are selected and notified via email.
- There is a kick-off call, where PCG explains the monitoring review process to the county agency.
  - » During this meeting, PCG outlines the supporting documentation needed to validate the county's cost reporting data and processes.

### 2. Completion of Monitoring Review

- Over the next couple of months, PCG reviews the supporting documentation to make sure that everything reported in the WIMCR tool was done so accurately.
- An "amended" A1 WIMCR cost report is created that is a duplicate of the original cost report.
- The county agency makes any necessary changes that are discovered during the monitoring.
- The county agency certifies their A1 report once all of the monitoring review revisions have been incorporated.

### 3. Desk Review

- PCG conducts a desk review of any edits that may have triggered because of changes made in the A1 report.

### 4. Closeout

- A brief close-out memo is provided by PCG to the county agency.
  - » This memo summarizes the changes that were made to the cost report and details a corrective action plan for future cost reports.

**The purpose of the monitoring review is not simply to correct errors identified in the previous year's cost report, but also to instill better cost reporting practices within the county agency moving forward.**