From the Desk of the Chair . . . .

This year we are celebrating the 40th anniversary of WHSFMA. It goes without saying a lot has changed in 40 years. I don’t know about you, but I’d enjoy going back in time and experiencing a day in the life of a Financial Manager 40 years ago. And how did WHSFMA get started?

Our theme is threaded throughout our conference sessions this year. We dug deep to cover a couple more complex subjects this year and utilize our own members as session speakers. We’d like to expand upon this in coming years! Our conference venue overlooks the Big Muddy, one of the oldest nicknames for the Mississippi River because the river carries one of the highest silt loads of any river in the United States. We fill key positions in our counties and navigate daily through complex funding streams and the multitude of requirements they bring with them. I believe it is important to tap into the strengths of our members to support each other.

I hope you find our conference events worthwhile. I hope you find it important to connect with people in like positions and share information. I look forward to seeing you in LaCrosse!

New this conference:
- The schedule on Thursday ends earlier at 4 – we have some more intense subjects scheduled for Thursday and hope to prevent complete brain-drain!
- Fewer breakouts and more general sessions (some have asked, so we’ll try it!)
- WCHSA’s Executive Director will be here to talk about their current projects and goals.
**Board of Directors**

Jennifer Vote, Marquette County DHS, Chair  
Stephanie Box, Sauk County DHS, 1st Vice Chair  
Erica Becker, Waupaca County DHHS, 2nd Vice Chair  
Cathy Karls, Columbia County HHS, Treasurer  
Erica Wojcik, Portage County HHS, Secretary

WHSFMA is a statewide organization of individuals who are interested in the improvement of their skills for financial support, sharing ideas and information.

**Conference Planning Committee**

<table>
<thead>
<tr>
<th>Region</th>
<th>Name and County</th>
<th>Term</th>
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<tbody>
<tr>
<td>Northwestern</td>
<td>Debbie Tubbs, Washburn DHHS</td>
<td>2019</td>
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<tr>
<td>North Central</td>
<td>Coleen Krasowski, Marathon DSS</td>
<td>2019</td>
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<tr>
<td>Southern</td>
<td>Jamie Gould, Iowa DSS</td>
<td>2021</td>
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<tr>
<td>Eastern</td>
<td>Vacant</td>
<td>2021</td>
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<tr>
<td>Western</td>
<td>Heidi Syvinski, Barron DHHS</td>
<td>2020</td>
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<tr>
<td>Southeastern</td>
<td>Karen Smale, Walworth DHHS</td>
<td>2020</td>
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<td>State Liaison</td>
<td>Michael Jones, DHS</td>
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<td>State Liaison</td>
<td>Sue Losen, DCF</td>
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**WHSFMA Welcomes Our Vendor/Sponsor!**

[PCG Health]

[TCM]
Schedule of Events

**Wednesday, May 8, 2019**

11:00 – 12:45  Registration – Lobby

12:45 – 1:00  General Session – La Crosse Ballroom
   Welcome and Announcements

1:00 – 1:30  General Session – La Crosse Ballroom
   DHS Updates & Discussion – Julie Anstett, Director of Area Administration, DHS

1:40 – 2:10  General Session – La Crosse Ballroom
   DCF Updates & Discussion – John Touhy, Director of Regional Operations, DCF

2:20 – 2:50  General Session – La Crosse Ballroom
   Wisconsin Human Services Association (WCHSA) – Katie Herrem, Executive Director
   *Who are they? What are they doing? Bring your questions!*

2:50 – 3:10  Break – Lobby

3:10 – 4:30  General Session – La Crosse Ballroom
   Servant Leadership / Motivational Speaker – Thomas Thibodeau
   *Back by popular demand, WHSFMA is welcoming Tom Thibodeau to remind us that servant leadership is both timely and timeless. All of us can practice servant leadership because we all serve. When expressed daily through our words, our presence and our commitment to the common good, we demonstrate the positive power of this servant leadership practice. Join us as we experience positive energy, encouragement, and engagement.*

Cash Bar Before/During Banquet – Lobby

5:30  Banquet – La Crosse Ballroom

After Banquet - Hospitality Suite – Mississippi Parlor Rooms 823 & 825 - Sponsored by Conference Vendors

**Thursday, May 9, 2019**

7:30 – 8:20  Registration – Lobby

7:30 – 8:20  Hot Buffet Breakfast – La Crosse Ballroom

8:20 – 9:20  Session I – La Crosse Ballroom
   CLTS – Carrie Kahn, Budget & Operations Section Chief, DHS-BLTCF; Autumn Knudtson, Children’s Program Ops & Partner Relations Section Chief, DHS
   *An overview of updates to the CLTS Program – including rate-setting, wait list elimination, budget, and other important fiscal issues.*
Thursday, May 9, 2019 (Continued)

8:20 – 9:20  Session II – Wisconsin I, II & III
Billing Panel: Question & Answer Session – Rachel Morgan, Fiscal Support Supervisor, Walworth County HHS; Fay Strenke, Accounts Receivable Supervisor, St. Croix County HHS; Andrea Sweeney, Fiscal Supervisor, Green County Human Services; Chris Wroblewski, Client Account Specialist, Door County DHS
This session is intended to create an atmosphere of information sharing, dialogue and support between experienced billers, those just starting out and everyone in between. The only bad question is the one you don't ask! Audience participation is important to make this a successful and positive session!

9:30 – 10:30  General Session – La Crosse Ballroom
AMSO/Indirect Costs – Sue Losen, Accountant, DCF-DMS/Finance
This session is learning about the costs that can be included for AMSO and Indirect and knowing the difference between the two.

10:30 – 10:50  Break – Lobby

10:50 – 11:50  General Session – La Crosse Ballroom
OIG Program Audit Presentation - Kari Engelke, Assistant Inspector General, OIG, DHS; Brad Dunlap, Auditor, OIG, DHS
The goal of this session is to assist the county Financial Manager to understand the role, scope and procedures related to audits of DHS-funded programs, with a particular focus on the Comprehensive Community Services Medicaid benefit. This session will introduce the Financial Manager to the following auditing processes and concepts: audit programs, sample selection, documentation/records reviewed, and projection of a sample error rate to a population. Additionally, the Financial Manager will learn ways to help these engagements go smoothly and efficiently.

12:00 – 12:30  Business Meeting – La Crosse Ballroom

12:30 – 1:20  Buffet Lunch – La Crosse Ballroom

1:30 – 2:30  General Session – La Crosse Ballroom
Work – Life Balance. Lost it? Get it Back! – Brian Udderman
Are you stressed by meeting deadlines, supervising staff and working with auditors, all the while wondering what you’re going to feed your family before driving the kids to practice and tackling that mound of laundry? In this presentation, we will be encouraged to laugh a bit more, stress a bit less and regain the healthy balance most people desire.

2:40 – 4:00  General Session – La Crosse Ballroom
Deciphering Audit Reports/Allowable Costs – Barb Loescher, CIA, Chief, Internal Audit Section, DHS
This session will discuss how to review and resolve provider audit reports to ensure that they conform to state and federal requirements. We will also discuss how to determine the allowability of costs charged to county programs, and investigate questionable items. Examples from actual cases will be presented.

Adjourn for the day – Enjoy and explore downtown LaCrosse!
Friday, May 10, 2019

7:30 – 8:20  Hot Buffet Breakfast – Lobby

8:20 – 9:20  General Session – La Crosse Ballroom
The High C’s...Aligning CSP, CCS and Family Care – Vaughn Brandt, Program Coordinator – Senior, DMS Bureau of Adult Quality & Oversight, Best Practice Integration Resource Section, DHS; Sarah Coyle, DCTS Policy Initiatives Advisor, DHS; Dan Kiernan, DMS Behavioral Health Section Chief, DHS

The goal of this session is to help the county Financial Manager understand the interplay between CCS, CSP, and Family Care in order to assure the proper alignment and optimization of services, revenues, and costs. We’ll examine topics to include: which consumers are eligible for these programs, where eligibility overlaps, optimizing the service mix, which program bears responsibility for costs, and effective billing strategies.

9:20 – 10:20  Session I – La Crosse Ballroom
In-Home Safety Services (IHSS) – Dave Berndt, DCF


This session will be a roundtable and interactive discussion about the different data analysis and data monitoring tools that counties use. The facilitators will present tools that are used in Marathon County and welcome input and other examples from those attending this session. Come with ideas to share and/or questions to resolve – let’s learn from each other!

10:20 – 10:40  Break – Lobby

10:40 – 11:40  General Session – La Crosse Ballroom
WIMCR Panel

Learn from the counties that have experienced a WIMCR monitoring review. In addition to an explanation provided by DHS, as to the intent of WIMCR monitoring reviews, we will have counties share their experiences and answer your questions. We encourage both those who have and have not yet gone through this process to participate. Let us take advantage of a great opportunity to learn from each other.

Thank you for attending the 40th WHSFMA Conference!
Registration – Deadline is 4/30/19

To Register for the Conference, you must complete the registration form on line at www.WHSFMA.org for each individual attending. Payment must be mailed in to the address below. Be sure to include payment for additional meals requested for non-registered guests. Fees are non-refundable unless cancelled by Wednesday, May 1, 2019.

Checks Payable and Mail To:
WHSFMA Conference
Cathy Karls, Treasurer
Columbia County HHS
P. O. Box 136, Portage, WI 53901

Registration Questions/Concerns/Changes:
Cathy Karls
Phone: 608-742-9292
FAX: 608-742-9700
Cathy.Karls@co.columbia.wi.us

1 CPE credit = 50 minutes related to your field

WHSFMA Federal ID Number: 39-1480130 / WHSFMA ES Number: ES-29946

Lodging – Deadline is 4/22/19

Radisson Hotel
200 Harborview Plaza, La Crosse, WI 54601

A block of rooms, subject to state rate, has been established with the above-mentioned hotel; however, hotel reservations/cancellations/payment are the responsibility of the registrants. Please note there are 2 different state rates with this hotel as they are allowed to charge $112 for River View rooms and $82 for non-River View rooms. Below is a link to that block or if calling, ask for the WHSFMA Conference 2019 room block. Radisson Hotel will not guarantee the state rate or availability of a room beyond April 22nd.

For Reservations by phone: 1-608-784-6680

For Reservations online: 2019 WHSFMA Conference - Radisson La Crosse Room Reservations - Click to Book

Check in Time Starting At: 3:00 p.m.
Check out Time: 12:00 p.m.
WHSFMA
Navigating the Big Muddy!
May 8 – 10, 2019

Fees & Menu

<table>
<thead>
<tr>
<th>Registration Fees (includes all breaks/meals for the day you register):</th>
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<tbody>
<tr>
<td><strong>Full Conference – Wednesday, Thursday, Friday</strong></td>
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<tr>
<td><strong>Two-Day Conference – Wednesday &amp; Thursday</strong></td>
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<tr>
<td><strong>Two-Day Conference – Thursday &amp; Friday</strong></td>
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<tr>
<th>Add-On Meal Rates (for non-registered conference guests only)</th>
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<tbody>
<tr>
<td><strong>Banquet – Wednesday Evening</strong></td>
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<tr>
<td><strong>Breakfast – Thursday</strong></td>
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<tr>
<td><strong>Lunch – Thursday</strong></td>
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<tr>
<td><strong>Breakfast – Friday</strong></td>
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**Wednesday:**

- **P.M. Break:** Assorted Cookies, Assortment of Whole Fruit; Assorted Sodas
- **Banquet Buffet:** Grilled Chicken Breast w/Supreme Sauce, Lemon Pepper Baked Haddock, Fresh Vegetables, Chef’s Choice of Potato or Rice, Mixed Garden Greens, Choice of Dressing, Creamy Coleslaw, Fresh Baked Rolls and Butter, and Chocolate Tuxedo Cake w/Salted Caramel

**Thursday:**

- **Breakfast (Plated):** Bacon, Orange Juice, Scrambled Eggs w/Chives, American Fried Potatoes, Petite Croissants w/Butter, Freshly Brewed Coffee
- **A.M. Break:** Fruit Kabobs, Homemade Granola, Dried Fruits and Nuts, Seasonally Infused Water and Vitamin Water
- **Lunch:** New York Deli – Shaved Pastrami, Smoked Turkey, and Cured Ham, Sliced Aged Cheddar, Swiss and Smoked Gouda Cheeses, Lettuce, Tomatoes, and Red Onions, Dijon Mustard, Honey Whole Grain Mustard, and Garlic Mayonnaise, Assortment of Deli Breads and Wraps, Toasted Pecan and Feta Coleslaw, Thick Cut Chips, Seasonal Soup, and Assorted Dessert Bars.
- **P.M. Break:** Assorted Sodas

**Friday:**

- **Breakfast (Plated):** Sausage, Orange Juice, Scrambled Eggs w/Chives, American Fried Potatoes, Petite Croissants w/Butter, Freshly Brewed Coffee
- **A.M. Break:** Assorted Cookies, Cheese and Fruit Display w/Crackers, and Assorted Sodas

If you have dietary restrictions, please email jvote@co.marquette.wi.us to see if accommodations can be made.