

WHSFMA

WISCONSIN HUMAN SERVICES FINANCIAL MANAGEMENT ASSOCIATION

2019 Conference – May 8-10

Radisson Hotel, LaCrosse, WI



Navigating the
Big Muddy!

From the Desk of the Chair

This year we are celebrating the 40th anniversary of WHSFMA. It goes without saying a lot has changed in 40 years. I don't know about you, but I'd enjoy going back in time and experiencing a day in the life of a Financial Manager 40 years ago. And how did WHSFMA get started?

Our theme is threaded throughout our conference sessions this year. We dug deep to cover a couple more complex subjects this year and utilize our own members as session speakers. We'd like to expand upon this in coming years! Our conference venue overlooks the Big Muddy, one of the oldest nicknames for the Mississippi River because the river carries one of the highest silt loads of any river in the United States. We fill key positions in our counties and navigate daily through complex funding streams and the multitude of requirements they bring with them. I believe it is important to tap into the strengths of our members to support each other.

I hope you find our conference events worthwhile. I hope you find it important to connect with people in like positions and share information. I look forward to seeing you in LaCrosse!

New this conference:

- The schedule on Thursday ends earlier at 4 – we have some more intense subjects scheduled for Thursday and hope to prevent complete brain-drain!
- Fewer breakouts and more general sessions (some have asked, so we'll try it!)
- WCHSA's Executive Director will be here to talk about their current projects and goals.



Board of Directors

Jennifer Vote, Marquette County DHS, Chair

Stephanie Box, Sauk County DHS, 1st Vice Chair

Erica Becker, Waupaca County DHHS, 2nd Vice Chair

Cathy Karls, Columbia County HHS, Treasurer

Erica Wojcik, Portage County HHS, Secretary

WHSFMA is a statewide organization of individuals who are interested in the improvement of their skills for financial support, sharing ideas and information.

Conference Planning Committee

Region	Name and County	Term
Northwestern	Debbie Tubbs, Washburn DHHS	2019
North Central	Coleen Krasowski, Marathon DSS	2019
Southern	Jamie Gould, Iowa DSS	2021
Eastern	Vacant	2021
Western	Heidi Syvinski, Barron DHHS	2020
Southeastern	Karen Smale, Walworth DHHS	2020
State Liaison	Michael Jones, DHS	
State Liaison	Sue Losen, DCF	

**WHSFMA
Welcomes
Our
Vendor/Sponsor!**



Schedule of Events

Wednesday, May 8, 2019

- 11:00 – 12:45** **Registration – Lobby**
- 12:45 – 1:00** **General Session – La Crosse Ballroom**
Welcome and Announcements
- 1:00 – 1:30** **General Session – La Crosse Ballroom**
DHS Updates & Discussion – Julie Anstett, Director of Area Administration, DHS
- 1:40 – 2:10** **General Session – La Crosse Ballroom**
DCF Updates & Discussion – John Touhy, Director of Regional Operations, DCF
- 2:20 – 2:50** **General Session – La Crosse Ballroom**
Wisconsin Human Services Association (WCHSA) – Katie Herrem, Executive Director
Who are they? What are they doing? Bring your questions!
- 2:50 – 3:10** **Break – Lobby**
- 3:10 – 4:30** **General Session – La Crosse Ballroom**
Servant Leadership / Motivational Speaker – Thomas Thibodeau
Back by popular demand, WHSFMA is welcoming Tom Thibodeau to remind us that servant leadership is both timely and timeless. All of us can practice servant leadership because we all serve. When expressed daily through our words, our presence and our commitment to the common good, we demonstrate the positive power of this servant leadership practice. Join us as we experience positive energy, encouragement, and engagement.
- Cash Bar Before/During Banquet – Lobby**
- 5:30** **Banquet – La Crosse Ballroom**
- After Banquet - Hospitality Suite – Mississippi Parlor Rooms 823 & 825 - Sponsored by Conference Vendors**

Thursday, May 9, 2019

- 7:30 – 8:20** **Registration – Lobby**
- 7:30 – 8:20** **Hot Buffet Breakfast – La Crosse Ballroom**
- 8:20 – 9:20** **Session I – La Crosse Ballroom**
CLTS – Carrie Kahn, Budget & Operations Section Chief, DHS-BLTFC; Autumn Knudtson, Children's Program Ops & Partner Relations Section Chief, DHS

An overview of updates to the CLTS Program – including rate-setting, wait list elimination, budget, and other important fiscal issues.

Thursday, May 9, 2019 (Continued)

- 8:20 – 9:20** **Session II – Wisconsin I, II & III**
Billing Panel: Question & Answer Session – Rachel Morgan, Fiscal Support Supervisor, Walworth County HHS; Fay Strenke, Accounts Receivable Supervisor, St. Croix County HHS; Andrea Sweeney, Fiscal Supervisor, Green County Human Services; Chris Wroblewski, Client Account Specialist, Door County DHS
This session is intended to create an atmosphere of information sharing, dialogue and support between experienced billers, those just starting out and everyone in between. The only bad question is the one you don't ask! Audience participation is important to make this a successful and positive session!
- 9:30 – 10:30** **General Session – La Crosse Ballroom**
AMSO/Indirect Costs – Sue Losen, Accountant, DCF-DMS/Finance
This session is learning about the costs that can be included for AMSO and Indirect and knowing the difference between the two.
- 10:30 – 10:50** **Break – Lobby**
- 10:50 – 11:50** **General Session – La Crosse Ballroom**
OIG Program Audit Presentation - Kari Engelke, Assistant Inspector General, OIG, DHS; Brad Dunlap, Auditor, OIG, DHS
The goal of this session is to assist the county Financial Manager to understand the role, scope and procedures related to audits of DHS-funded programs, with a particular focus on the Comprehensive Community Services Medicaid benefit. This session will introduce the Financial Manager to the following auditing processes and concepts: audit programs, sample selection, documentation/records reviewed, and projection of a sample error rate to a population. Additionally, the Financial Manager will learn ways to help these engagements go smoothly and efficiently.
- 12:00 – 12:30** **Business Meeting – La Crosse Ballroom**
- 12:30 – 1:20** **Buffet Lunch – La Crosse Ballroom**
- 1:30 – 2:30** **General Session – La Crosse Ballroom**
Work – Life Balance. Lost it? Get it Back! – Brian Udderman
Are you stressed by meeting deadlines, supervising staff and working with auditors, all the while wondering what you're going to feed your family before driving the kids to practice and tackling that mound of laundry? In this presentation, we will be encouraged to laugh a bit more, stress a bit less and regain the healthy balance most people desire.
- 2:40 – 4:00** **General Session – La Crosse Ballroom**
Deciphering Audit Reports/Allowable Costs – Barb Loescher, CIA, Chief, Internal Audit Section, DHS
This session will discuss how to review and resolve provider audit reports to ensure that they conform to state and federal requirements. We will also discuss how to determine the allowability of costs charged to county programs, and investigate questionable items. Examples from actual cases will be presented.

Adjourn for the day – Enjoy and explore downtown LaCrosse!

Friday, May 10, 2019

- 7:30 – 8:20** **Hot Buffet Breakfast – Lobby**
- 8:20 – 9:20** **General Session – La Crosse Ballroom**
The High C's...Aligning CSP, CCS and Family Care – Vaughn Brandt, Program Coordinator – Senior, DMS Bureau of Adult Quality & Oversight, Best Practice Integration Resource Section, DHS; Sarah Coyle, DCTS Policy Initiatives Advisor, DHS; Dan Kiernan, DMS Behavioral Health Section Chief, DHS
The goal of this session is to help the county Financial Manager understand the interplay between CCS, CSP, and Family Care in order to assure the proper alignment and optimization of services, revenues, and costs. We'll examine topics to include: which consumers are eligible for these programs, where eligibility overlaps, optimizing the service mix, which program bears responsibility for costs, and effective billing strategies.
- 9:20 – 10:20** **Session I – La Crosse Ballroom**
In-Home Safety Services (IHSS) – Dave Berndt, DCF
Under Construction
- 9:20 – 10:20** **Session II – Wisconsin I, II & III**
Tracking/Monitoring Tools – Coleen Krasowski, Financial Supervisor, Marathon County DSS
This session will be a roundtable and interactive discussion about the different data analysis and data monitoring tools that counties use. The facilitators will present tools that are used in Marathon County and welcome input and other examples from those attending this session. Come with ideas to share and/or questions to resolve – let's learn from each other!
- 10:20 – 10:40** **Break – Lobby**
- 10:40 – 11:40** **General Session – La Crosse Ballroom**
WIMCR Panel
Learn from the counties that have experienced a WIMCR monitoring review. In addition to an explanation provided by DHS, as to the intent of WIMCR monitoring reviews, we will have counties share their experiences and answer your questions. We encourage both those who have and have not yet gone through this process to participate. Let us take advantage of a great opportunity to learn from each other.

Thank you for attending the 40th WHSFMA Conference!

Registration – Deadline is 4/30/19

To Register for the Conference, you must complete the registration form on line at www.WHSFMA.org for each individual attending. Payment must be mailed in to the address below. Be sure to include payment for additional meals requested for non-registered guests. Fees are non-refundable unless cancelled by Wednesday, May 1, 2019.

Checks Payable and Mail To:

WHSFMA Conference
Cathy Karls, Treasurer
Columbia County HHS
P. O. Box 136, Portage, WI 53901

Registration Questions/Concerns/Changes:

Cathy Karls
Phone: 608-742-9292
FAX: 608-742-9700
Cathy.Karls@co.columbia.wi.us

1 CPE credit = 50 minutes related to your field

WHSFMA Federal ID Number: 39-1480130 / WHSFMA ES Number: ES-29946

Lodging – Deadline is 4/22/19

**Radisson Hotel
200 Harborview Plaza, La Crosse, WI 54601**

A block of rooms, subject to state rate, has been established with the above-mentioned hotel; however, hotel reservations/cancellations/payment are the responsibility of the registrants. Please note there are 2 different state rates with this hotel as they are allowed to charge \$112 for River View rooms and \$82 for non-River View rooms. Below is a link to that block or if calling, ask for the WHSFMA Conference 2019 room block. **Radisson Hotel will not guarantee the state rate or availability of a room beyond April 22nd.**

For Reservations by phone: 1-608-784-6680

For Reservations online: [2019 WHSFMA Conference - Radisson La Crosse Room Reservations - Click to Book](#)

**Check in Time Starting At: 3:00 p.m.
Check out Time: 12:00 p.m.**

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Fees & Menu

Registration Fees (includes all breaks/meals for the day you register):		
	Full Conference – Wednesday, Thursday, Friday	\$195
	Two-Day Conference – Wednesday & Thursday	\$175
	Two-Day Conference – Thursday & Friday	\$175

Add-On Meal Rates (for non-registered conference guests only)		
	Banquet – Wednesday Evening	\$30
	Breakfast – Thursday	\$10
	Lunch – Thursday	\$20
	Breakfast – Friday	\$10

Wednesday:

P.M. Break: Assorted Cookies, Assortment of Whole Fruit; Assorted Sodas

Banquet Buffet: Grilled Chicken Breast w/Supreme Sauce, Lemon Pepper Baked Haddock, Fresh Vegetables, Chef's Choice of Potato or Rice, Mixed Garden Greens, Choice of Dressing, Creamy Coleslaw, Fresh Baked Rolls and Butter, and Chocolate Tuxedo Cake w/Salted Caramel

Thursday:

Breakfast (Plated): Bacon, Orange Juice, Scrambled Eggs w/Chives, American Fried Potatoes, Petite Croissants w/Butter, Freshly Brewed Coffee

A.M. Break: Fruit Kabobs, Homemade Granola, Dried Fruits and Nuts, Seasonally Infused Water and Vitamin Water

Lunch: New York Deli – Shaved Pastrami, Smoked Turkey, and Cured Ham, Sliced Aged Cheddar, Swiss and Smoked Gouda Cheeses, Lettuce, Tomatoes, and Red Onions, Dijon Mustard, Honey Whole Grain Mustard, and Garlic Mayonnaise, Assortment of Deli Breads and Wraps, Toasted Pecan and Feta Coleslaw, Thick Cut Chips, Seasonal Soup, and Assorted Dessert Bars.

P.M. Break: Assorted Sodas

Friday:

Breakfast (Plated): Sausage, Orange Juice, Scrambled Eggs w/Chives, American Fried Potatoes, Petite Croissants w/Butter, Freshly Brewed Coffee

A.M. Break: Assorted Cookies, Cheese and Fruit Display w/Crackers, and Assorted Sodas

If you have dietary restrictions, please email jvote@co.marquette.wi.us to see if accommodations can be made.